

JOB DESCRIPTION

Job Title:	Site Engineer
Reports to:	Dependent on management structure
Accountable to:	Dependent on management structure
Job Purpose:	To provide a link between the Technical Department and Construction on engineering matters.
Responsible for:	
Staff:	<i>n/a</i>
Scope:	<p>The role of the Technical Department in a Homes Division is to provide a practical and cost effective technical service.</p> <p>The Technical Department are involved with the Redrow product from inception to completion.</p> <p>The Engineering Section of the Department ensure that Section 38 and 104 roads and sewers are designed, approved, and constructed to appropriate adoption standards.</p>

Key Responsibilities:

1. Assist the Technical and Commercial Departments in issuing tender drawings to contractors, assessing them upon return and then formally awarding the works.
2. Review engineering designs to ensure their cost effectiveness and build ability
3. Co-ordination of as-built surveys
4. POS, S38, S104 adoptions. Inspect road and sewer works from commencement to formal adoption by Local Authority. Ensure works are carried out within an agreed budget and timescale.
5. Obtaining plot to postal addresses
6. Obtaining service connection quotations
7. Prior to legal completion of all new homes, ensure the appropriate driveways and footpaths are completed to agreed standards.
8. Answer queries from site on engineering issues
9. Prepare Sales and Legal information e.g. Conveyance plans and M colours
10. In house Planning supervisors role
11. Liaise with Redrow Commercial on Special Projects
12. Comply with responsibilities as laid down in the Group's Health, Safety and Environment Policy.
13. At all times comply with company policies, procedures and instructions.
14. Implement new ideas and methods and continue to seek ways of both improving contribution to the organisation's goals and enhancing the reputation of the company.

Working Relationships:

Effective working relationships are an essential part of daily working life. The focus in this role is both:-

Internal: Colleagues within Operating Division; and

External: Managers in both Local Authorities and statutory bodies.

Decision Making Authority:

- Authority to agree issue with external bodies (within remit of cost and programme) e.g. technical approvals of S104, S38
- Instructing consultants to vary or amend designs (within remit of cost and programme)
- Acceptance of quotations for service connections (within remit of budget) Work within budgets set by others and report any potential overspend.

These are illustrative duties and the post holder will be expected to become involved in a range of work to enable the department to respond effectively to the requirements of the Company.